



## POSITION DESCRIPTION

**JOB TITLE:** Director, Supply Chain

**DEPARTMENT:** Supply Chain

**REPORTING TO:** VP of Supply Chain

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### SUMMARY

Our Director of Supply Chain is a key position responsible for daily leadership and direction in the Supply Chain team, both at the current facility and the new facility that will be up and running in 2019. This role will oversee the Logistics and Warehousing functions, and work closely with the VP of Supply Chain on the Planning and Procurement functions. Coupled with a wealth of Supply Chain experience, this role is required to have strong interpersonal skills to provide leadership to vendors, internal stakeholders and ultimately our customers and consumers.

### DUTIES AND RESPONSIBILITIES

- Work with the VP to provide input for our strategic direction for long-term supply chain objectives that are aligned with business goals.
- Lead the daily operations of procurement and supply chain
- Lead the team to execute the Supply Chain Strategic Roadmap with focus on people, processes and systems
- Build strategic partnerships with our vendors and copackers to ensure product supply at optimal cost
- Design, Facilitate and Lead the S&OP process to ensure that sales plans can be operationally realized and that communication of the plans and any constraints are well shared
- In collaboration with managers and other departments, determine expectations and accountabilities for reporting in the implementation of Continuous Improvement initiatives focusing on improving productivity, reducing waste, process streamlining, and optimizing assets and resources
- Work with Finance to ensure our operational costs are well managed and any risks are appropriately shared to ensure our supply consistency can be well trusted
- Lead optimization and savings initiatives to fuel business growth, create customer value, drive operational excellence and meet service level targets
- Lead and manage organizational change and utilize strategic planning and change management skills to implement and sustain change efforts
- Work with Supply Chain teams to incorporate long-term operations objectives for supply chain management into our ERP system.
- Ensure efficient ERP operations and drive continuous improvement initiatives; provide inventory analysis relating to overall operational performance and growth opportunities; ensure the development/documentation of SOP's/ procedure manuals for all key operational processes.
- Drive supply chain capability building through coaching, mentoring and development plans to educate our team
- Promote a culture of high performance and continuous improvement that values a commitment to quality.
- Provide ongoing feedback and create performance improvement plans to identify training opportunities for team members.
- Establish a framework to support fact-based decision-making and a culture for delivering results.
- Foster collaboration and a team-based decision-making culture as well as strategic alignment with Sales, Marketing, Finance and R&D.
- Additional duties may be assigned to support other Supply Chain projects or team members, or duties may be changed to meet business needs.

### EDUCATION AND EXPERIENCE

- At least ten (10) years' experience in progressive supply chain leadership roles with leadership experience across multiple supply chain sub-functions
- At least five (5) years' experience in consumer packaged goods, preferably perishable food

- Strong working knowledge of ERP systems (Syspro) and Microsoft Applications.
- A proven history of collaborative supply chain leadership
- Supply Chain financial acumen
- Excellent communication skills
- Exceptional attention to detail
- Able to work autonomously in high pressure environments.

#### **RELATED SKILLS, KNOWLEDGE AND ABILITIES**

- Strong leadership skills.
- Proven ability to manage multiple team projects and deliverables.
- Strong organizational and time-management skills.
- Demonstrated strong analytical and problem solving skills.
- Ability to prioritize under the pressure of tight deadlines.
- Excellent communication skills, both verbal and written
- Able to persuade and positively influence at all levels of the organization.

#### **HOW TO APPLY**

Please submit your application to [hr@daiyafoods.com](mailto:hr@daiyafoods.com) with “**Director, Supply Chain**” on the subject line.