



## POSITION DESCRIPTION

<b>JOB TITLE:</b>	Demand Planner
<b>DEPARTMENT:</b>	Supply Chain
<b>REPORTING TO:</b>	Demand Planning & SOP Manager

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## SUMMARY

Our Demand Planner is responsible for the development and management of a demand planning & forecasting tool to support the company's aggressive growth. Responsibility includes ensuring data accuracy for short-term and long-term demand at Daiya's own facility and Co-Packers; reviewing current forecasts data with the Sales team; assisting with the Sales and Operations (S&OP) process. This role is required to have strong interpersonal skills to provide planning and forecasting support and expertise to cross-functional teams, such as Scheduling, Logistics, Purchasing, Operations, and R&D.

## DUTIES AND RESPONSIBILITIES

- Work closely with the Sales Team to obtain promotional and total sales projection to build a weekly SKU-level shipment forecast by DC.
- Ability to roll up the DC Forecast into to Weekly Production Forecast / Monthly Forecast
- Maintain an excel based forecast tool considering both baseline demand and promotional and marketing SKU level lift as a key input to the demand signal.
- Analyze forecast accuracy and bias to determine source of variance to correct demand signal.
- Provide data to the Purchasing and Scheduling team to ensure uninterrupted supply.
- Work collaboratively between the Supply Chain and Sales team and communicate action plans on supply/inventory.
- Collaborate with the Planning Team to ensure service levels and inventory carrying KPI's are met.
- We are currently in the process of finalizing a demand planning system, assist with the roll-out and ability to migrate the current excel based Forecast plans into the system.
- Prior understanding of Integrated Planning Systems is an asset (Syspro, SAP etc.)
- Additional duties may be assigned to support other Supply Chain projects or team members, or duties may be changed to meet business needs.

## EDUCATION AND EXPERIENCE

- Relevant degree, diploma or experience in scheduling, demand planning, or inventory management
- At least five (5) years' experience in Demand Planning and Food Manufacturing environment
- Knowledge of consumer-packaged goods in the food industry is an asset.
- Able to work autonomously with minimal supervision in high pressure environments.

## RELATED SKILLS, KNOWLEDGE AND ABILITIES

- Proven ability to manage projects and deliverables.
- Strong organizational and time-management skills.
- Demonstrated strong analytical and problem-solving skills.
- Ability to prioritize under the pressure of tight deadlines.
- Excellent communication skills, both verbal and written

## **BENEFITS**

- Competitive wages
- Extended Health benefits fully paid by Daiya for your family
- 3 weeks' vacation
- 3 PTO's (personal time off)
- RRSP matching your retirement contributions
- Annual personal health and wellness fund
- Fun and creative environment
- Inspiring and innovative work
- Smart and passionate teams
- Making people and the planet a healthier place

## **HOW TO APPLY**

Please submit your application to [careers@daiyafoods.com](mailto:careers@daiyafoods.com) with "**Demand Planner**" on the subject line and indicate what shift time you prefer to work.