



## POSITION DESCRIPTION

<b>JOB TITLE:</b>	Process Engineer
<b>DEPARTMENT:</b>	Operations
<b>REPORTING TO:</b>	Manager Of Engineering

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Welcome to the unexpected delight of plant-based exploration! We're the creators of a revolutionary cheese alternative that tastes, shreds, melts and stretches like traditional cheese. Today, as plant-based food grows in popularity, that spirit of innovation continues to inspire our team.

We believe in pioneering plant-based breakthroughs that delight people and planet. Our portfolio of great tasting foods provides an opportunity for everyone to gather around the table, whether you have food allergies, are flexitarian, vegan, vegetarian, or just plant-based curious!

We're one big family of food-loving Daiyans, and we're always on the lookout for people who share our passion, our vision, and our ability to make each other smile.

### SUMMARY

Our Process Engineer will manage and direct engineering functions to meet company objectives for new product development and improvement of existing product lines. This role will be responsible for the efficient development of processes at production scale, sourcing and modification of equipment, manufacture of samples, and leading new equipment trials. Key skills for this role are problem-solving and have a keen interest in working collaboratively to develop new processes and improve current ones. Ability to travel to our co-packers is also a critical requirement.

### DUTIES AND RESPONSIBILITIES:

- Lead multiple capital projects simultaneously, through the design, planning, execution, and closeout phases
- Develop equipment specifications, source vendors, request and analyze quotes, and procure equipment
- Develop project plans including scope, budget, schedule, and risk analysis
- Keep key stakeholders informed and updated on status of projects
- Coordinate and manage work done by vendors, consultants, and contractors
- Ensure contractors follow all Health and Safety and Quality standards
- Support construction, installation, and commissioning phases of projects
- Prepare reports, charts, and documentation required

### EDUCATION & EXPERIENCE:

- Degree in Engineering, Manufacturing or related discipline
- Project Management or other relevant Professional designations preferred (e.g. PMP)
- Dairy or food industry experience required
- 5+ years of experience in project management, manufacturing, and food processing required
- Strong working knowledge of AutoCAD and Microsoft Office suite
- Able to lift 50lb bags
- Possess a valid Canadian Driver's License and has access to a working vehicle
- Possess Canadian citizenship or permanent residency status.
- Able to travel for work assignments

## **SKILLS:**

- ***Strong leadership skills***
  - Persuades and positively influences at all levels of the organization
  - Provides regular and actionable feedback, and coach team members
  - Open to receiving feedback and acts on feedback given
  - Creates visions and set goals for team
  - Inspires & motivates team to achieve vision and goals
  - Continually improves processes and strives for high performance
  
- ***Strong interpersonal skills***
  - Approachable demeanor
  - Tactful
  - Resolves conflicts in team
  - Expresses interest in employee success and wellbeing
  - Remains calm and focused in challenging situations
  
- ***Strong communication skills***
  - Strong English written and oral communication skills
  - Defines expectations clearly
  - Communicates genuinely and respectfully
  - Listens to team and provides opportunities for others to speak.
  
- ***Strong technical skills***
  - Knowledge of food processing and engineering
  - Create technical drawings in AutoCAD
  - Strong critical thinking & problem-solving skills
  - Advises team on technical challenges
  - Stays current by researching new technology and continually growing technical skills
  
- ***Strong ability to manage and deliver projects***
  - Monitors progress against goals
  - Delegates effectively & ensures that tasks are aligned with goals
  - Strong decision-making, organization, and time-management skills
  - Accountable for decisions and their outcomes
  - Empowers team members to tackle tasks independently
  - Strong working knowledge of Microsoft applications including Project, Outlook, Excel, Word, and PowerPoint

## **BENEFITS**

- Competitive compensation
- Extended Health benefits fully paid by Daiya for your family
- 3 weeks' vacation
- RRSP matching your retirement contributions
- Annual personal health and wellness fund
- Fun and creative environment
- Inspiring and innovative work
- Smart and passionate teams
- Making people and the planet a healthier place

## **HOW TO APPLY**

Please submit your application to [careers@daiyafoods.com](mailto:careers@daiyafoods.com) with “**Order Fulfillment Associate**” on the subject line.

